



Character Requirements Penal Clearance Certificates (formerly known as Form 47P)

Everyone who wishes to enter Australia is required to be of good character.

In order for the Australian Government to determine whether you are of good character, you may be asked to provide a police certificate. **Unless otherwise advised by the Department of Immigration and Citizenship (the department), police certificates are not required for persons under the age of 16 years.**

This form explains how to obtain a police certificate. Please check the list of countries and areas below. If you have lived in any one of them for a total of one year or more in the last 10 years, you must get a police certificate from the authorities in that country or area.

If a country is not listed, please contact the nearest office of the department for further information.

Police certificates are often only available to current residents or to citizens. Where these restrictions apply, it will be indicated under the relevant country. For some countries, different procedures are shown for residents and non-residents.

Note: The term 'residents' under each country listing refers to applicants who are currently residing in that particular country.

Details shown are subject to change without notice by the authorities of the relevant country, and the Australian government can take no responsibility for their accuracy.

All details concerning you that are provided to the Australian government by a foreign government or law enforcement authority will be treated as confidential. For further details, see information form 993i, *Safeguarding your personal information*. This form is available on the department's website www.immi.gov.au/allforms/

COUNTRIES AND AREAS WHERE POLICE CERTIFICATES MUST BE OBTAINED BY VISA APPLICANTS

AFRICA AND MIDDLE EAST

Algeria, Bahrain, Botswana, Burkina Faso, Cape Verde, Egypt, Eritrea, Gambia (The), Ghana, Guinea, Guinea-Bissau, Iran, Israel, Ivory Coast, Jordan, Kenya, Kuwait, Lebanon, Lesotho, Liberia, Libya, Malawi, Mali, Mauritius, Morocco, Namibia, Nigeria, Oman, Qatar, Reunion, Saudi Arabia, Senegal, Seychelles, Sierra Leone, South Africa, Swaziland, Syria, Tanzania, Togo, Tunisia, Uganda, United Arab Emirates, Zambia, Zimbabwe.

SOUTH AMERICA AND CARIBBEAN

Anguilla, Antigua & Barbuda, Argentina, Bahamas, Barbados, Belize, Bermuda, Bolivia, Brazil, Cayman Islands, Chile (Republic of), Colombia, Costa Rica, Cuba, Dominica, Dominican Republic, Ecuador, El Salvador, French Guyana, Grenada, Guadeloupe, Guatemala, Guyana, Haiti, Honduras, Jamaica, Martinique, Mayotte, Mexico, Montserrat, Netherlands Antilles, Nicaragua, Panama, Paraguay, Peru, St Kitts & Nevis, St Lucia, St Vincent & The Grenadines, Suriname, Trinidad & Tobago, Turks & Caicos, Uruguay, Venezuela, Virgin Islands (British).

EUROPE AND NORTH AMERICA

Albania, Andorra, Armenia, Austria, Azerbaijan, Belarus, Belgium, Bosnia-Herzegovina, Bulgaria, Canada, Croatia, Cyprus (Republic of), Cyprus (Turkish occupied areas), Czech Republic, Denmark, Estonia, Finland, France, Georgia, Germany, Greece, Hungary, Iceland, Ireland, Italy, Kazakhstan, Kosovo, Kyrgyzstan, Latvia, Liechtenstein, Lithuania, Luxembourg, Macedonia (Former Yugoslav Republic of), Malta, Mexico, Moldova, Monaco, Montenegro (Republic of), Netherlands (The), Norway, Poland, Portugal, Romania, Russian Federation, San Marino, Serbia (Republic of), Slovak Republic, Slovenia, Spain, Sweden, Switzerland, Tajikistan, Turkey, Turkmenistan, Ukraine, United Kingdom, United States of America, Uzbekistan, Vatican City.

ASIA/PACIFIC

Afghanistan, Australia, Bangladesh, Brunei Darussalam, Burma (Myanmar), Cambodia, China (People's Republic of), The Hong Kong Special Administrative Region and Macau, Fiji, French Polynesia, Guam, India, Indonesia, Japan, Kiribati, Korea (Republic of), Laos, Malaysia, Marshall Islands (Republic of), Micronesia (Federated States of), Nauru, Nepal, New Caledonia, New Zealand, Pakistan, Papua New Guinea, Philippines, Samoa (US), Samoa (Western), Singapore, Solomon Islands, Sri Lanka, Taiwan, Thailand, Tonga, Tuvalu, Vanuatu, Vietnam, Wallis & Futuna.

If a country or area is not listed, please contact the nearest departmental office for further information

AFGHANISTAN

Relevant document – 'Certificate'

- Apply** *Residents* Deputy Commissioner (SECURITY)
- At** Local Police station or the nearest Ministry of Interior Office
- Apply** *Non-residents* to their nearest Afghan consulate/embassy
- Fee** nil
- Form** apply in writing enclosing a letter of introduction from the department

ALBANIA

Relevant document – 'Certificate of the

- Judicial status' (Vertetim i Gjendjes Gjqesore)
- Apply** application with a copy of an ID document (birth certificate, family certificate or ID card)
- At** local post office in Albania in person or through any relative or friend
- Fee** payable
- Form** obtained at post office. The completed form must be signed by the applicant

ALGERIA*Resident and Non-resident citizens*

Relevant document – 'Judicial Certificate' (Certificat du Casier Judiciaire)

- Apply** Ministry of Justice
- At** Tribunal Office Department (Wilaya) in place of residence in Algeria

ANDORRA

Relevant document – 'Good Conduct Certificate' (Certificat de Bonne Conduite)

- Apply** in person or by mail to La Battlie, Avenue Tarragona 62 Edefici Les Columnes Andorre La Vieille
- At** Principaute D'Andorre
- Provide** copy of identity card, passport or residence card
- Fee** payable

ANGUILLA

- Apply** in person or by mail to The Commissioner of Police
- At** Police Headquarters
The Valley, Anguilla
- Phone** 809 497 2333
- Provide** full name and alias(es), place(s) of residence(s), purpose of the request and passport details
- Fee** payable

ANTIGUA and BARBUDA*Residents and Non-residents*

- Apply** Criminal Records Office
- At** Police Headquarters
American Road
St Johns, Antigua
- Phone** 462 0125 (local calls)
(809) 462 2095 (overseas calls)
- Residents*
- Provide** Valid passport
- Non-residents*
- Provide** copy of birth certificate, a list of places and dates of residence in Antigua and Barbuda, two passport-type photos, a full set of fingerprints taken by a recognised police authority
- Fee** payable

ARGENTINA

Relevant document – 'Certificado de Antecedentes Penales'

- Apply** *Residents* in person to the Registro Nacional de Reiniciencia Tucuman 1353, Capital Federal – Buenos Aires or Registro Provincial de las Personas
- Website** www.dnrec.jus.gov.ar
- Provide** Document of National Identity (DNI)
- Apply** *Non-residents in person* at the Argentine Consulate or provide form 80 (including DNI number) with Original Consent form (signed and witnessed) to Processing Office.
- Provide** DNI number must be included on form 80 and Consent form signed and witnessed
- Fee** payable
- Form** form 80 available from the department or website www.immi.gov.au
- Note** clearances issued by any other authority will not be accepted

ARMENIA

Relevant document – 'Police certificates' (certificate of existence/absence of criminal record)

- Apply** *Residents* in person to Consular Administration of Ministry for Foreign Affairs
- At** Government House
2 Republic Square
Yerevan 375010
- Phone** (3741) 523531. Fax 151042
- Non-residents* through relatives in Armenia or to nearest Armenian Embassy or Consulate in India, Syria or Beirut
- Provide** passport (copy not acceptable)
- Fee** payable
- Form** on application

AUSTRALIA

Relevant document – 'National Police Check'

- Applicants who are required to provide an Australian penal clearance certificate must complete the National Police Check Application Form which is available from the Australian Federal Police website.
- http://www.afp.gov.au/__data/assets/pdf_file/90/643/NPC-Application_form.pdf
- Apply** by mail to
Australian Federal Police
Locked Bag 1
WESTON ACT 2611
- Fee** For details of the charges payable, see http://www.afp.gov.au/business/national_police_checks#forms
- Note** Fingerprints are not required
Use Code 33 when completing this form.

AUSTRIA

Relevant document – 'Certificate of the Penal Registry' (Strafregisterbescheinigung)

- Apply** *Residents*
Bundespolizeikommissariat or
Bezirkshauptmanschaft
- At** the police station or local government at last registered residential address
- Apply** *Non-residents* in person at the nearest Austrian Embassy or Consulate
- Provide** passport or Austrian ID with photograph
- Fee** payable
- Form** from local police station/local government, Austrian representatives abroad or www.help.gv.at/content/node/documents/strafreg.pdf
- Website** <http://www.help.gv.at>

AZERBAIJAN

Relevant document – 'Police certificate'

- Apply** *Residents* Administration of Operational Statistic Information of Ministry of Interior
- At** 7 Gusi Gadjeva Street Baku 370005
- Phone** (99412) 986396, 909285
- Non-residents* through relatives in Azerbaijan, or by mail as above, or to Moscow, or nearest Consulate of Azerbaijan Republic
- Provide** passport or 'query' with indication of name, patronymic, surname, maiden name, date and place of birth, purpose of stay in Azerbaijan
- Form** standard 'query' or free form of 'query'

BAHAMAS

Relevant Document - Police Character Certificate

- Apply** *Residents* in person
- At** any police station/division in Bahamas
- Provide** *Bahamian applicant* must be in possession of a passport, drivers license or voters cards to apply.
Non-Bahamian applicant must be in possession of a valid passport
- Applicants who require fingerprint checks should apply in person at the Criminal Records Office, Thompson Boulevard so that their fingerprint can be scanned on the application, and certificate can be ready on the pick-up date. A passport, drivers license or voters card must be submitted for identification before fingerprints are checked.
- Applicants who applied for their certificates at a particular station will collect them from the same station where they applied except where a fingerprint check is required. The certificate will be collected from the Criminal Records Office, Thompson Boulevard.
- Apply** *Non-residents* in writing or online
- At** Royal Bahamas Police Force Headquarters
East Street
PO Box N 458
Nassau, Bahamas
- Website** info@rbpf.org
- Provide** Overseas applicants, in addition to the information submitted, must forward a set of fingerprint and copies of the first four pages of a valid passport plus mailing cost before the certificate can be issued.
- Fee** Payable (cheque and international money order payable to Bahamas Public Treasury)
- Form** Obtained on application or online at <http://forms.bahamas.gov.bs>

BAHRAIN

Relevant document – 'Good Conduct Certificate'

- Apply** *Residents* in person or by mail to the Ministry of Interior
Public Security
Criminal Investigation Directorate
- Non-residents* in person to any Bahraini Embassy
- Provide** *Residents* copy of passport with information pages and the pages with Bahraini resident stamps, 2 passport size photos, non-glossy with a blue background, full set of fingerprints taken at local police station, must have police stamp on card containing fingerprints
- Non-residents* copy of current and all previous passports that contain Bahraini residence permits, copy of latest Bahraini

Phone	673 245 9500 ext 324			
Apply	<i>Non-residents</i> can ask a representative in Brunei Darussalam to obtain a clearance on their behalf. If this is not possible, the applicant should approach the Brunei Darussalam mission in their country of residence to apply. See website www.mfa.gov.bn for details			
Provide	a letter stating full name, date of birth, address, purpose of application, period of stay in Brunei, details of employment in Brunei (if applicable), a copy of current passport and a copy of identity card stating the colour (if still available)			
Fee	payable			
BULGARIA				
	Relevant document – ‘Conviction Status Certificate’ (Svidetelstvo za Sudimost)			
Apply	<i>Resident citizens</i> local Court in area of residence (under the jurisdiction of the Ministry of Justice) <i>Non-resident citizens</i> in person at a Bulgarian Embassy or Consulate in the area of residence			
Fee	payable]			
BURKINA FASO				
	Relevant Document – Casier Judiciaire			
Apply	Greffier en Chef du Tribunal de Grande Instance 01 BP 526 Ouagadougou 01 Province du Kadiogo Burkina Faso			
Phone	+226 50 32 42 17			
Provide	birth certificate, revenue stamp of 200 Francs, registration fee of 125 Francs.			
Note	Police clearances cannot be obtained outside Burkina Faso. Police certificates issued within Burkina Faso are only valid for a period of 3 months			
BURMA (MYANMAR)				
	Relevant document – Police Clearance/ Recommendation free of criminal offence			
Apply	in person to the local township police office			
Provide	proof of identity (resident: NRC, resident non-citizen: passport)			
Fee	payable			
BURUNDI				
	Relevant document – Extract of Police Record			
Apply	<i>Resident and non-resident citizens</i> Commisariat General de le Police Judiciare			
At	Police HQ BP417 Bujumbura Burundi			
Note	While applications by post will be accepted, it is preferred that non-resident citizens have a Burundi resident apply in person at Police HQ Bujumbura on their behalf			
Provide	A letter of introduction and explanation of why the Police Certificate is required, 2 passport photographs, certified copy of ID card, certified copy of passport if not living in Burundi			
Fee	BIF 1000			
CAMBODIA				
Apply	<i>Residents residing in Phnom Penh and non-citizens</i>			
At	Ministry of Justice Sothearos Blde Phnom Penh			
Apply	<i>Residents residing outside of</i>			
			<i>Phnom Penh</i>	
At			Chief of Police of local police authority	
Fee			payable	
CANADA				
	Relevant document – Police Certificate for Visa Purposes (<i>for residents with no prior record</i>). OR Certified Criminal Record Verification (<i>for residents with prior record or non-residents with or without prior record</i>)			
Apply	<i>Residents</i> with no prior record in person to local police or provincial police station. <i>Residents</i> with prior record and <i>Non-Residents</i> By mail to: RCMP Civil Fingerprinting Services PO Box 8885 Ottawa, ON K1G 3M8 By courier to: RCMP National Police Services Building Loading Dock #1 Information and Identification Services Civil Fingerprinting Services 1200 Vanier Parkway Ottawa, ON K1A 0R2			
Website	www.rcmp-grc.gc.ca			
Provide	In Canada, you must have your fingerprints taken on form C-216C at your local police station or private accredited fingerprinting agency. Depending on the police jurisdiction, a fee may be required. Outside Canada, contact the nearest police force which offers fingerprint forms from foreign countries that contain the following: -rolled and flat impression of all ten fingers taken with black ink -full name, date of birth and sex of the applicant -the name and address of the police agency -the signature of the official taking the fingerprints			
Note:	Canadian embassies and consulates may not have adequate resources or facilities to provide this service.			
Fee	payable			
CAPE VERDE ISLANDS				
Apply	to Ministry of Justice			
At	Praia			
CAYMAN ISLANDS				
Apply	<i>Residents</i> in person <i>Non-residents</i> by mail			
At	Fingerprint Bureau Royal Cayman Islands Central Police Station PO Box 909 George Town, Grand Cayman CAYMAN ISLANDS, WEST INDIES			
Provide	full set of fingerprints taken by a recognised police authority, full name, date and place of birth, citizenship(s) held, dates and places of residence in the Cayman Islands			
Fee	payable			
CHILE				
Apply	using form 80			
At	the departmental office/post processing your application			
Provide	proof of identity			
Form	form 80 from the department or website www.immi.gov.au			
CHINA, PEOPLE’S REPUBLIC OF				
	Relevant document – ‘Notary Certificate of No Criminal Convictions’			
Apply	Applicants (or authorised person) must apply in person at the Notary Public Office in the province/city/district of previous residence in China. Obtain the “No Criminal Convictions Certificate” from the local police station. Application by mail will not be accepted			
Provide	<i>Citizens</i> original ID card, original Permanent Residence Registration (hukou) booklet, original ‘No Criminal Convictions’ certificate (wu fan zui zheng ming) from the Personal Dossier Department, and authorisation letter (if applying via a third party). To obtain the ‘No Criminal Convictions’ certificate from Personal Dossier Department, applicants must apply with the following documents: original ID card, original file card (cun tang ka), and the authorisation letter (if applying via a third party) <i>Non-citizens</i> original passport (or copy of passport, original Temporary Residence Card (ju liu zheng) or Temporary Residence Permit, original Police Clearance certificate (wu fan zui ji lu zheng ming) from the Chinese Public Security Bureau (PSB), and authorisation letter (if applying via a third party cable). To obtain the Police Clearance certificate from the PSB, non-citizens must provide the following documents: original passport(s) (or copy of passport(s) – including both the current passport and any old passports in which the Chinese visa was attached, a letter from the work unit or university/school where the non-citizen worked or studied while in China, and an authorisation letter (if applying via a third party). The PSB will only issue Police Clearance certificates to applicants with Z (Work), X (Student) and J1 (Journalist) visa classes. Holders of other classes of visa will need to enquire directly with the PSB for local procedures to obtain police clearance certificates			
Note	Application procedures may differ slightly between different provinces, districts or cities. Applicants are encouraged to confirm the procedure directly with the local PSB and/or Public Notary Office. Obtain a notarised translation of the certificate. Provide both the original and notarised translation of the “No Criminal Convictions Certificate” to the office processing the application.			
Fee	payable			
HONG KONG (SPECIAL ADMINISTRATIVE REGION)				
	Relevant document – ‘Certificate of No Criminal Conviction’ (CNCC)			
Apply	Hong Kong (SAR) Police Identification Bureau, <i>Residents</i> in person to the CNCC Office <i>Non-residents</i> by mail to The Commissioner of Police (Att: OIC CNCC)			
At	14/F, Arsenal House Police Headquarters 1 Arsenal Street, Wan Chai Hong Kong			
Phone	(852) 2860 6557 (local) or (852) 2860 6558 (overseas)			

<p>Fax Provide (852) 2200 4321</p> <p>passport or Hong Kong ID card, original and photocopy of the referral letter from the departmental office processing your application. Fingerprints: Residents taken at interview, Non-residents must obtain and send fingerprints certified (name, rank, full name of agency and date) by the police agency of the country of residence</p> <p>Note Residents Where an applicant is seeking to obtain 'Certificates of No Criminal Conviction' for him/herself, a spouse and/or children, original proof of the applicant's marriage and the children's relationship to the applicant (marriage and birth certificates) must be provided. In the case of a step-child, the original and a photocopy of the relevant marriage certificate and documentary proof of the step-child's relationship to the applicant must be provided. The original documents will be returned</p> <p>Applicants residing in Australia who need to obtain a Hong Kong police clearance must firstly lodge their visa application. A letter of referral from the visa office requesting the clearance must be issued before a clearance can be applied for and this referral letter must be submitted when applying to the Hong Kong authorities payable</p> <p>Fee Residents obtained at a pre-arranged interview with HKP or can be downloaded from the following website www.info.gov.hk/police. The email address for further info is eo-cncc-ib@police.gov.hk</p> <p>Non-residents obtained from email above</p> <p>MACAU</p> <p>Relevant document – 'Certificate of criminal record'</p> <p>Apply Residents over 16 to: Avenida da Praia Grande No. 804 Edf China Plaza 1 Andar Macau</p> <p>Non-residents over 16 to: Avenida da Praia Grande No. 804 Edf China Plaza 1 Andar Macau or by mail - PO Box 1089 Macaur SAR (if outside Macau)</p> <p>Provide Residents Macau Resident Identity Card (BIR)</p> <p>Non-residents present proof of residence in Macau (residence permit, Identity permit of non-resident worker and valid travel documents)</p> <p>Form further information is available on the following website www.dsi.gov.mo</p> <p>Fee payable</p> <p>COLOMBIA</p> <p>Citizens and Non-citizens over 18 residing in Colombia</p> <p>Relevant document – Certificado Judicial</p> <p>Apply in person at the regional centres of Departamento Administrativo de Seguridad (DAS) – appointment required, refer to www.das.gov.co</p> <p>Provide 2 photos, original of Cedula de Ciudadania (citizens only), passport, photocopy of passport ID page</p> <p>Fee no fee</p> <p>Relevant document – Citizens and former residents outside Colombia: Certificado Judicial Consular</p>	<p>Apply at the nearest Columbian consulate</p> <p>Provide a signed application with a photo and fingerprints</p> <p>Fee no fee</p> <p>Website applicants can obtain further information from www.das.gov.co</p> <p>COSTA RICA</p> <p>Apply Residents in person to Suprema Corte de Justicia (Supreme Court)</p> <p>At Registro Judicial 300 mts sur de la Asamblea Legislativa Edificio OIJ 3° Piso Corte Suprema de Justicia San José</p> <p>Phone (506) 295 3460</p> <p>Provide proof of identity and/or present passport and complete names of both parents</p> <p>Fee payable</p> <p>Non-residents apply in person to the nearest Costa Rica Embassy or Consulate</p> <p>Provide proof of identity and present passport</p> <p>Fee payable</p> <p>CROATIA</p> <p>Relevant document – 'Certificate of No Convictions' (Potvrda o Nekaznjavanju)</p> <p>Apply For any prior conviction Ministry of Justice (Ministarstvo Pravosudja) Department for Penal Law, Criminal Records Section (Uprava za kazneno pravo, Odjel za kaznenu evidenciju) Savska 41/25 ('Zagrepanka') 10000 Zagreb</p> <p>For any current legal proceedings/charges Municipal Court at the place of residence (Opcinski Sud)</p> <p>At Residents directly at the above address in person or by mail</p> <p>Non-residents in person or by mail at nearest Croatian Embassy/Consulate</p> <p>Provide original or certified copy of ID card (Osobna Iskanczica), or passport (Putovnica)</p> <p>Fee payable</p> <p>Form application form can be downloaded from www.pravosudje.hr</p> <p>CUBA</p> <p>Relevant document – Police clearance 'Certificado de Antecedentes'</p> <p>Apply Residents in Ministerio de Justicia</p> <p>At Ministerio de Justicia Prado y Carcel</p> <p>Provide proof of identity</p> <p>Non-residents through Cuban Consular Offices or Consultoria Juridica Internacional or through giving relative or friend in Cuba written authority</p> <p>Provide evidence of their legal stay (temporary or definitive) and proof of identity</p> <p>Fee payable</p> <p>CYPRUS, REPUBLIC OF</p> <p>Relevant document - Police Clearance</p> <p>Apply Residents in person at the local police station</p> <p>Non-residents by mail to the Police Headquarters in Nicosia, Cyprus OR at a Republic of Cyprus overseas mission</p> <p>Provide For citizens of the Republic of Cyprus full name, full names of parents, date and place of birth, passport number and place of issue, Republic of Cyprus ID card number, current and permanent address, reason for request, 2 current passport size photos which have been certified by an authorised person</p> <p>For citizens of a foreign country full name, full names of parents, date and place of birth,</p>	<p>passport number and place of issue as well as the A.R.C number of the "Alien Book" OR the "Temporary Residence" slip OR the "M.P" number stamped in the passport, current and permanent address, reason for request, 2 current passport size photos which have been certified by an authorised person. A letter from DIAC must be provided to the client advising that a Police Clearance Certificate is required from the Republic of Cyprus Police authorities.</p> <p>Form "Criminal Record Application" available from: www.police.gov.cy</p> <p>Fee Payable (please confirm fee with the Republic of Cyprus Police Authorities)</p> <p>CYPRUS (TURKISH OCCUPIED AREAS)</p> <p>Relevant document – 'Police Clearance' (form P.19)</p> <p>Apply Residents In person to the local police station</p> <p>Non-Residents in person at an overseas representative office of the "Turkish Republic of Northern Cyprus" OR at a Republic of Turkey overseas mission</p> <p>Provide full name, full names of parents, date and place of birth, passport number and place of issue, ID card number, current and permanent addresses, occupation, army number, 2 recent passport size photos attested by a certifying officer (muktar), reason for request. A letter from DIAC must be provided to the client advising that a Police Clearance Certificate is required from the "Turkish Republic of Northern Cyprus" Police authorities</p> <p>Fee payable</p> <p>Form available from the local police office OR from a Republic of Turkey overseas mission.</p> <p>CZECH REPUBLIC</p> <p>Relevant Document – Police clearance certificate (Zadost o vyps z rejstriku trestu)</p> <p>Apply Residents Applications for an excerpt from the Penal Register can be filed with a local authority, a municipal authority, a city authority, a district authority or local authority in the capital city of Prague, or in territorially segmented statutory cities by the city office or the city section office, which keeps the register or at the Penal Register in Prague 4, Soudni 1 (Pražského povstání metro station on the "C" line), at the branch office of the Penal Register in Brno, Husova 15 (building of Regional Court Brno), at the branch office of the Penal Register in Ostrava, Sokolská třída 16 (building B of Regional Court Ostrava), at the branch office of the Penal Register in Plzeň, Stehlikova 3/1148 (building of District Court Plzeň - sever) and at the branch office of the Penal Register in Karlovy Vary, Moskevská 17 (building of District Court Karlovy Vary).</p> <p>Note Authority may be given to another person to act on applicant's behalf</p> <p>Apply Non residents nearest Czech diplomatic mission, in person or authority may be given to another person to act on applicant's behalf</p> <p>Provide Residents Czech ID or birth certificate</p> <p>Non-residents passport or original birth certificate accompanied by a Czech translation</p> <p>Fee payable</p> <p>Form see above</p> <p>Processing time 1 day to 3 weeks</p>
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Website <http://portal.justice.cz/soud/soud.aspx?i=213&o=203&k=2027&d=199013> (English)

DENMARK

Relevant document – Crime Certificate (Straffeattest)

Apply *Residents* the local Police Station
Non-residents in person or by mail to Rigspolitiet, IT og Tele Kriminalregisteret Postboks 93 DK - 2650 Hvidovre, Denmark Requests may also be faxed to: 46 33 14 76
Non-citizen applicants apply to: Domhuset Nytorv 1450 Copenhagen K Denmark
Provide written and signed request together with copy of passport, birth certificate, Central Person Register number (CPR), non-citizen applicants provide details of passport identification and Danish visa pages
Website www.politi.dk

DJIBOUTI

Apply Police certificates are issued by the Tribunal de Djibouti
Provide *Residents* completed application form, required fee and National ID card
Foreign nationals or Non-residents completed application form, required fee, Passport/National ID card and Proof of legal residence in Djibouti
At Ministere de l'Interieur BCN – Interpol Djibouti B.P. 4239 Djibouti

DOMINICA

Relevant document – Certificate of No Criminal Record (Certificado de No Antecedentes Policiales)
Apply *Residents and non-residents*
At Criminal Investigations Department Police Headquarters Reseau, Dominica
Phone 809 448 2222
Provide passport, all previous names used, current and previous places of residence two photographs, full set of fingerprints taken by a recognised police authority (*for non-residents*)
Note Certificates may need to be released directly to the Australian office or post
Fee payable

DOMINICAN REPUBLIC

Apply *Residents* in person
At Regional Police Office or Police Headquarters Policia Nacional Leopold Navarro No. 1 Santo Domingo, Dominican Republic
Phone 809 221 2151
Non-residents contact the Policia Nacional for instructions
Provide cedula, valid passport, two passport-sized photographs
Foreign residents and former residents should provide a resident card and a copy of their passport
Fee payable

EAST TIMOR

Relevant document – Police clearance
At Office of Civil Registrations Direcao Nacional dos Registos e do Notariado Registo Criminal (Criminal Registry) Ministerio da Justica (Ministry of Justice) Dili, East Timor
Provide 2 x passport size photos; civil birth certificate; passport; Timor Leste ID card (for citizens) available from Office of Civil Registrations
Forms Nil
Fee Nil
Note applicants may also be asked to provide a letter from the Chief of the applicant's village to confirm their identity and residence

ECUADOR

Relevant document – Certificado de Antecedentes Personales
Citizens and non-citizens (over 18 years of age) residing in Ecuador
Apply in person through Policia Nacional del Ecuador Direccion Nacional de la Policia Nacional
At Jefaturas y Subjefaturas Provinciales de la Policia Judicial
Provide Cedula de Identidad (ID) or passport, a passport size photo
Fee payable
Citizens (over 18 years of age) not residing in Ecuador
Apply through the nearest Ecuadorian Consulate
At Agregaduria de Policia (if available in the Consulate)
Provide Cedula de Identidad (ID), passport
Note Ecuadorians residing outside Ecuador can authorise a relative to obtain the certificate. They need to provide their ID (cedula) as proof of relationship. This form may be issued at a cost of US\$17.00 payable at Puente Portete Y Avenida Barcelona S/N, in Guayaquil, or at the Office of Archivo Central (Police central archive) located at Ave. Cuenca and Mideros St. in Quito. No certificates are obtainable for foreigners who reside in or have resided in Ecuador

EGYPT

Relevant document – a 'Certificate of Criminal Status'
Apply *Residents* Ministry of Interior
At the local Police Station (will forward to Department of Criminal Investigations, Cairo)
Non-residents Egyptian Embassy or Consulate, in person
Provide fingerprints from local police
Fee payable
Form can be bought and stamp duty paid at post offices in Egypt

EL SALVADOR

Relevant document – Good Conduct Certificate (Solvencia de la Policia)
Apply in person to the Director General of National Police
At Cuartel Central San Salvador
Provide *Residents* identity card (cedula), fingerprints taken at the local police station, 4 identical passport-size, full-face photographs and one (1) of a side profile.
Non-residents should give a power of attorney to a Salvadoran resident original documents (Salvadoran birth certificate, cedula and passport), photographs to the nearest Salvadoran Embassy or Consulate, where fingerprints will be taken. Documents can then be forwarded by applicant to Salvadoran

resident payable

ERITREA

Apply *Residents* Criminal Investigation Department Crime Record Office PO Box 1223 Asmara, Eritrea
Non-residents nearest Eritrean mission
Provide full set of fingerprints
Fee payable

ESTONIA

Relevant document – Resident citizens 'Criminal Record Check'
Apply in person, by mail or e-mail
At Karistusregister (Criminal Records Register) Politseiamet (Estonian Police Board) Pärnu mnt 139 15060 Tallinn, Estonia Phone: 612 3468
Website: www.politsei.ee
Email: karistusregister@pol.ee
Fee payable (see website)

ETHIOPIA

Relevant document – Police certificate
Apply *Citizens and non-citizens residing in Ethiopia for 6 months or longer* – Ethiopian Federal Commission Forensic Investigation Department PO Box 199 Addis Ababa Ethiopia Phone 251-115-512744
Provide *Citizens residing in Ethiopia* – 2 passport size photos, copies of any passport, national identity cards and correspondence from the office requesting the clearance papers
Citizens not residing in Ethiopia – original fingerprints document from the police authority in resident country, copies of relevant passport pages and correspondence from the office requesting the clearance papers

FIJI

Relevant document – 'Police Clearance Certificate'
Apply *Residents* in person to Central Police Station Joske Street, Suva
Non-residents by mail to Commissioner of Police GPO Box 239, Suva, Fiji
Provide A letter from the departmental office/post processing your application requesting the penal clearance; a passport sized photo; original or certified copy of Birth Certificate and/or certified copy of passport bio data page
Residents complete form 'A' at the Central Police Station
Fee payable
Form form 'A' obtainable from Central Police Station, Suva

FINLAND

Relevant document – 'Extract from Criminal Records' (Rikosrekisteriote)
Apply by mail, fax or email to

At	Legal Register Centre PO Box 157 13101 Hameenlinna	At	44079 Nantes Cedex 01 France	Provide	Accra, Ghana a certified set of the applicant's fingerprints taken by a recognised police department in resident country, full name, date of birth, place of birth, addresses in Ghana for the last 10 years.
Phone	+358 (0) 10 36 65 662	Provide	proof of identity or residence status in country (photocopy of passport or identity card and 'Carte de Sejour')		A refugee can apply for a Ghana police certificate. The applicant must provide the UNHCR identification with/in lieu of a passport
Fax	+358 (0) 10 36 65 783	Fee	payable	Apply	
E-mail	oikeusrekisterikeskus@om.fi	Form	'Request for a bulletin no 3' (Demande de B3)	Fee	payable
Website:	www.oikeus.fi/oikeusrekisterikeskus	Apply	<i>French citizens born in French Polynesia</i> in person or by mail to Greffier en chef de la cour Tribunal de Tahiti B.P. 101 Papeete	GREECE	Relevant document – 'Penal Certificate for General Use'
Provide	reason for check, for which country and language of extract, Finnish security code (henkilötunnus), full name (including maiden/previously used names) date and place (city and country) of birth, citizenship, signature and return mailing address Applications can be lodged by mail, fax or e-mail. Forms can be downloaded from website in English.	At	Cour D'Appel du Tribunal de Tahiti B.P. 101 Papeete	Apply	<i>Residents of Greece (including non Greek citizens)</i> in person at any KEP (Client Service Centre) or by phone to KEP on 1502 <i>Non-citizens living in Athens</i> can also apply in person at the Ministry of Justice 96 Mesogion Street Athens, 11527
Fee	payable (currently EUR 60.60) Extract costs EUR 10.00	Fee	payable	Provide	Identity Card for Greek citizens or passport/resident permit for foreigners
FRANCE		Form	'Request for a bulletin no 3' (Demande de B3) FUTUNA ISLAND (See WALLIS & FUTUNA ISLANDS) GAMBIA	Apply	<i>Non-residents</i> in person at a Greek Embassy/Consulate
Relevant document – 'Extract from Police records' (Extrait du Casier Judiciaire n° 3)		Apply	Ministry of Justice	Provide	Identity Card or passport
Apply	<i>Residents and Non-Residents</i> by mail to Casier Judiciaire National	At	Banjul	GRENADA	
At	107 rue du Landreau 44317 Nantes Cedex 3 (Note: French citizens born in France or in the territories may apply directly at www.cjn.justice.gouv.fr)	Provide	<i>Local residents</i> : fingerprints, which can be taken at the local police station <i>Overseas requests</i> : fingerprints payable	Apply	<i>Residents</i> in person
Provide	hand written signed letter indicating residential address, photocopy of an identity document in French. For French Nationals applying by mail, it is recommended to provide a copy of civil service (piece d'etat civil)	Fee		At	Criminal Records Office Police Headquarters St Georges, GRENADA 809 440 2823
Note	French Nationals born in France or a DOM may apply on the internet. If born in a French territory, contact the 'tribunal d'instance' in your country of birth	Apply	GEORGIA <i>Residents</i> Information Centre of Ministry of Interior	Phone	809 440 2823
Form	not compulsory, providing letter of request indicates residential address. See also www.cjn.justice.gouv.fr	At	10 General Gia Gulua Street Tbilisi 380014	Provide	<i>Non-residents</i> to the Commissioner of Police at address above <i>Residents</i> 2 passport-sized photographs <i>Non-residents</i> 2 passport-sized photographs, full set of fingerprints taken by a recognised police authority, details of periods of residency, previous addresses payable
FRENCH GUYANA		Phone	(995 32) 996233	Fee	payable
<i>Non-French citizens and French citizens born outside French Guyana</i>		Fax	(995 32) 931617	GUADELOUPE	Relevant document - Extrait de casier judiciaire
Apply	by mail to Casier Judiciaire National 107 rue du Landreau 44079 Nantes Cedex 01 France	Provide	<i>Non-residents</i> to nearest Consulate of Georgia request letter from the department	Apply	<i>Residents</i> French citizens born in Guadeloupe may request the certificate
At	107 rue du Landreau 44079 Nantes Cedex 01 France	-		At	Tribunal de Grande Instance de Basse-Terre Boulevard Felix et Boe 97109 Basse Terre OR Tribunal de Grande Instance de Pointe-Pitre Place Gourbeyre 97110 Pointe-a-Pitre
Provide	proof of identity or residence status in country (photocopy of passport or identity card and 'Carte de Sejour')	GERMANY		Provide	<i>Non-residents</i> Non-French citizens and French citizens born outside Guadeloupe should apply by mail requesting a Bulletin no. 3
Form	'Request for a bulletin no 3' (Demande de B3)	Relevant document – <i>Residents</i> – the 'Police Good Conduct Certificate' (Polizeiliches Führungszeugnis)		Website	www.cjn.justice.gouv.fr
Apply	by mail to Tribunal de Grande Instance de Cayenne	Apply	in person to the local registration office (Einwohnermeldeamt) with personal ID card or passport	Fee	payable
At	Avenue General de Gaulle 97300 Cayenne	At	town/city of residence	GUAM	
Provide	identification – full name, date and place of birth, current address and full names of parents	Fee	payable (currently EUR 13)	Relevant document – 'Court Record Clearance'	
Form	'Request for a bulletin no 3' (Demande de B3)	Relevant document – <i>Non-residents</i> – the 'Police Good Conduct Certificate' (Polizeiliches Führungszeugnis) <i>German citizens or former residents outside Germany</i>		Apply	<i>Residents</i> to the Local Police authority <i>Non-residents</i> Superior Court of Guam Records Division
FRENCH POLYNESIA		Apply	nearest German Embassy/Consulate or directly by mail (not fax) to Bundesamt für Justiz Sachgebiet IV 21/IR 53094 Bonn, Germany	At	120 W O'Brien Drive Hagatna 96 910
Relevant document – 'Extract from Police records' (Extrait du Casier Judiciaire)		Provide	full personal details and signature officially witnessed by a German diplomatic or consular mission, foreign government agency or a Notary Public. Alternatively, enclose an officially certified copy of passport or ID card containing personal details. The certificate will be issued in German only	Provide	name, date of birth, social security number payable
<i>Non-French citizens and French citizens born outside French Polynesia</i>		Fee	payable (currently EUR 13)	Fee	payable
Apply	by mail to Casier Judiciaire National 107 rue du Landreau or through the internet at the website - www.justice.gouv.fr/cjn/	Website	www.bundesjustizamt.de		
		GHANA			
		Relevant document – Police clearance certificate			
		Apply	<i>Residents</i> in person <i>Non-residents</i> by mail to Commissioner of Police Ghana Police Service (Headquarters) Criminal Investigation Department PO Box 505		
		At			

	relevant processing office in Australia on request from the processing office in Australia through the internal departmental ICSE referrals system. Police certificates ill not be provided directly to applicants	At	Jamaica Constabulary Force Criminal Investigations Branch Criminal Records Office 34 Duke Street Kingston JAMAICA		
PALESTINIANS RESIDENT IN SELF GOVERNMENT RULE AREAS		Phone	876 922 3221 or 876 922 0125		KAZAKHSTAN
Relevant document – ‘Police certificate’		Provide	Two recent passport sized photographs, one of which must be notarised, Date and place of birth, Maiden name (if applicable), Addresses where you resided in Jamaica, Name and address of Australian office or post to which the certificate should be sent		Apply
Apply	Director of Police Gaza (for Gaza Strip) Jericho (for West Bank)				<i>Residents</i> to Centre of Legal Statistic and Information General Public Prosecutor’s office
At	Central Police Stations in major cities	Note	Certificates may need to be released directly to the Australian office or post		At
Provide	<i>Residents</i> ID or passport and 2 passport size photos <i>Non-residents</i> (via relatives/friends/contacts) 2 photos, copy of travel documents, list of work/home addresses and Power of Attorney giving the relatives/friends/contacts authority to apply for the certificate <i>Non-resident non-citizens</i> (via friends/contacts 2 passport size photos certified, copy of travel documents, list of work/home addresses and Power of Attorney giving the relatives/friends authority to apply for the certificate	Fee	payable		any regional city <i>Non-residents</i> as above by mail or to (nearest) Consulate of Kazakhstan passport, an official request from the Australian Embassy with reason for the demand, and evidence that the applicant lived in Kazakhstan, full explanation of reasons for living in Kazakhstan. Address of registration, names of organisations where the applicant worked or studied and the applicant’s maiden name (if changed)
Fee	payable				Provide
Form	letter of application				Fee
					payable
ITALY		JAPAN			KENYA
Relevant document – (1) ‘General Penal Certificate’ (Certificato Generale del Casellario Giudiziale)		Relevant document – Police Clearance Certificate (Tokou Shoumei)			Relevant document – Kenya Certificate of Good Conduct
(2) ‘Solicitor General’s Certificate of Pending Charges’ (Certificato dei Carichi Pendenti della Procura)		Apply	<i>Residents</i> Tokyo Public Safety Division, Metropolitan Police Department		Apply
Apply	(1) provincial criminal records office (Casellario giudiziale) (2) Solicitor General’s office (Procura). Both certificates can be obtained in person, or through an authorised friend, relative or services agency in Italy, or through the nearest Italian diplomatic/consular authority	At	2-1-1, Kasumigaseki Chiyoda-Ku Tokyo		At
At	place of residence	Provide	Other cities each prefectural Police Office <i>Non-residents</i> in person at Japanese Embassy or Consulate		Apply
Provide	identity documents and a statement authorising any third party to apply for the certificate		Family register (Japanese citizens) or passport and alien registration card (for non Japanese citizens), residential certificate, official seal, letter from the visa processing office, fingerprints (taken where you apply for Police Clearance Certificate). Applicants should lodge their visa application first, then obtain a letter of authority from the department in order to apply for the certificate. <i>Applicants residing in Australia</i> who want a Japan police clearance need to lodge their application then obtain a letter of authority from the department for the clearance. The letter can then be used to obtain the police clearance payable at some prefectures in Japan obtained when applying www.keishicho.metro.tokyo.jp <i>For English version</i> www.keishicho.metro.tokyo.jp/foreign/apply/tokoue.htm <i>For Japanese version</i> www.keishicho.metro.tokyo.jp/tetuzuki/tokou/tokou.htm		Department PO Box 30036 Nairobi Kenya
Fee	payable				Provide
					full set of fingerprints taken at any police station in the current country of residence. Kenyan citizens must provide their National ID card and non-citizens must provide evidence of their legal residence in the country
IVORY COAST (COTE D’IVOIRE)					Fee
Apply	<i>Residents</i> at their local police station <i>Non-residents in a country in which there is a Cote d’Ivoire Embassy or Consulate</i> can approach the Embassy or Consulate who will issue them a police certificate. Note: The Embassy or Consulate can only issue the certificate if the applicant is resident in that country <i>Non-residents in a county with no Cote d’Ivoire Embassy or Consulate</i> will be unable to obtain a police certificate				payable
		JORDAN			KIRIBATI
JAMAICA		Relevant document – Penal Clearance/ Non-Conviction Certificate			Relevant document – Police Clearance Certificate (CR Form 16)
Apply	<i>Residents</i> in person	Apply	inside Jordan in person (applicant should apply in person to get the Non-Conviction Certificate from Ministry of Justice. No one can apply on behalf of the applicant)		Apply
At	Ministry of National Security Mutual Life Building – North Tower 2 Oxford Road Kingston 5 JAMAICA	Provide	full name, date of birth, place of birth, parents’ names, fingerprints. <i>Citizens</i> identity documents (ID, passport) and Resident Permit		At
	Applicants will be issued a receipt, which they must then bring to: The Criminal Records Office Police Certificate Section 34 Duke Street Kingston JAMAICA <i>Non-residents</i> by mail	Fee	payable		Form
		Form	obtained on application		form 80 from the department or website www.immi.gov.au
		Time frame	same day		KOREA, REPUBLIC OF (SOUTH KOREA)
		Note	The above information is for applicants who want to obtain this certificate from inside Jordan. Applicants can obtain a Non-Conviction Certificate from outside Jordan through any Jordanian Embassy abroad by providing the same documents. This process could take up to 2 months		Relevant Document - Korean National Police Clearance
					Apply
					<i>Residents</i> (both Korean citizens and non-citizens) apply for Criminal History Information Record (CHIR).
					At
					The nearest police station
					Non- residents (both Korean citizens and non-citizens) request a Criminal History Information Record (CHIR).
					At
					the nearest Korean consulate or Embassy,
					Provide
					Korean identification card or Foreign registration card (residents); copy of passport (non-residents)
					Note
					When the CHIR is submitted to DIAC it should be accompanied by an official English translation.
					KOSOVO
					Relevant document – Police Certificate
					Apply
					<i>Residents</i> In person at local police station

www.kln.gov.my/files/sijilkelakuanbaikformalaysians.pdf

Website For non-Malaysians

www.kln.gov.my/files/sijilkelakuanbaik.pdf

MALDIVES

Relevant document – Police clearance certificate

Apply Bureau of Criminal Records
Maldives Police Service

At Shaheed Hussain Adam Building
Boduthakurufaanu Magu
Male, Republic of Maldives

Or Provide submitted to records@police.gov.mv
Residents to provide an authenticated copy of passport, recent passport sized photograph (applicants are requested to submit a photo with a white background), an authenticated copy of national identity card and a letter from the Department of Registration or Driving License
Non-residents (work permit holders and dependants) to provide an authenticated copy of passport and work permit card (if a dependant, a copy of dependant's card is required along with the original visa holder's passport copy), recent passport sized photograph (applicants are requested to submit a photo with a white background), a letter from their employer on original letterhead and original stamp stating the employment period in Maldives

Phone Note + 960 3322112 (Ext. 3733)
If applicants require Police Certificate to be posted directly to them, they are requested to submit a stamped self-addressed envelope with the application.
If the certificate is to be collected by a person on behalf of the applicant the name of the person should be mentioned in the fourth section of the application form.
Incomplete applications may delay the processing of Police Certificates

MALI

Apply At Ministry of Justice
Bamako
Non-residents are advised to contact their nearest Embassy or Consulate as they cannot obtain a police certificate directly from Mali

MALTA

Relevant document – Conduct Certificate/

Apply At Certifikat Ta'Kondotta
in person
General Police Headquarters, Floriana

Provide If the certificate is required for Malta or any European country, provide ID card ONLY
If the certificate is required for a country other than Malta or a European country, provide a valid passport
If applying from outside Malta provide a copy of valid passport biodata page, and a fee of EURO 2.33 either by money order or by cheque made payable to Commissioner of Police

Note: A certificate may be collected by a close relative on behalf of an applicant who lives outside Malta. The applicant should give a letter of authorisation addressed to Secretariat Office, General Police Headquarters, Floriana to the relative. The relative will also need to present their ID Card

Fee payable

MARSHALL ISLANDS

Relevant document – 'Police certificate'

Apply At Police Commissioner
Department of Public Safety
PO Box 1222
Majuro
Marshall Islands MH 96960

Phone Fax (692) 625 4049
(692) 625 5134

MARTINIQUE

Relevant document - Extrait de casier judiciaire

Apply *Residents* French citizens born in Martinique may request the certificate

At B.P. 633
97200 Fort de France
MARTINIQUE
Non-residents Non-French citizens and French citizens born outside Guadeloupe should apply by mail requesting a Bulletin no. 3

At Casier Judiciaire National
107 rue de Landreau
F-44079 Nantes Cedex 1
France

Website Fee www.cjn.justice.gouv.fr
payable

MAURITIUS

Relevant document – *Residents* – Certificate from the Director of Public Prosecutions, previously called 'Certificate of Morality' (Certificat de Moralit' e)

Apply in person or by mail (or a close family member can apply on the applicant's behalf) to Director of Public Prosecutions,

At Jules Koenig Street
Port Louis

Provide birth certificate, ID Card, marriage certificate and fingerprints if non-resident

Fee payable

MAYOTTE

Non-French citizens and French citizens born outside Mayotte

Relevant document – Extract from Police records (Extrait du Casier Judiciaire)

Apply by mail to
Casier Judiciaire National
107 rue du Landreau
44079 Nantes Cedex 01
France

Provide Forms identification
'Request for a bulletin No 3' (Demande de B3)
French citizens born on Mayotte

Apply in person or by mail to
Tribunal de Premiere Instance de
Mamoudzou,
At B.P. 106
97600 Mayotte

Provide Form identification
'Request for a Bulletin no 3' (Demande de B3)

MEXICO

Relevant document – Certificate of Non-Criminal Record (Certificado de No Antecedentes Penales)

Apply *Mexican citizens resident in Mexico and Non-Mexican citizens* in person or by power of attorney
Secretaría de Seguridad Pública
Dirección General de Prevención y Readaptación Social
Atención Oficialia de Partes

Coordinación de Archivo Nacional de Sentenciados
Londres No. 102 Col. Juárez
Delegación Cuauhtémoc
Cp 06600 México D.F.

Mexican citizens outside Mexico to the nearest Mexican Embassy/Consulate full personal details, official ID (passport, Birth certificate, Mexican voter's card, Mexican Military Service Certificate), 3 full front view and 3 full right profile pictures, a full set of fingerprints, obtained at the local police station. The certificate will be issued in Spanish only

Provide

Fee payable

MICRONESIA, FEDERATED STATES OF

Relevant document – 'Police Clearance'

Apply in person or by mail to
Chief of Police

At Pohnpei State
Kolonia

Provide full name, date of birth, present and previous addresses, social security number
Non-citizens passport and entry permit number

Fee payable
Form obtained from checking officer at Police Station

MOLDOVA

Relevant document – 'Police certificate'

Apply *Residents, non-residents* in person or by mail (resident relatives of *non-residents* can apply on their behalf) to Administration of Information Ministry of Interior

At Shtefan Chel Mare Ave 75
Chisinau 2012

Phone Fax (103732) 255517, 255852
(103732) 226639

Provide passport or certified copy, proxy for a relative, full name, patronymic surname, maiden name, date and place of birth, reason certificate required and language of wording

Form standard application form
Fee payable

MONACO

Relevant document – Extract from Police Records (Extrait du Casier Judiciaire)

Apply applicants should contact the Palais de Justice prior to lodging a request in person or by mail to Greffe Generale

At Palais de Justice
5, Rue Colonel Bellando de Castro
MC 98015 Monaco Cedex

Phone (+377) 93 15 8400

Provide written request giving personal details including father's name, mother's maiden and given names, plus *Residents* photocopy of ID card
Resident non-citizens photocopy of both sides of residence card
Non-residents written request should indicate dates of residence

Fee payable

MONTSERAT

Apply At *Residents and non-residents*
Criminal Investigation Department
Police Headquarters
PO Box 177

	obtain a police clearance from the Sultanate of Oman should fulfil the following requirements and post to the Consulate-General of the Sultanate of Oman in Melbourne or the nearest Omani Embassy						(Centralny rejestr skazanych CRS) ul. Zwycięzcow 34 03 – 938 Warszawa
Provide	– a letter of request – 4 passport size photos (colour and recent) – original fingerprints from each finger on both hands, then a print of all fingers on the one hand at the same time for both hands. Fingerprints can be obtained from local police, which later has to be authenticated from the Australian Department of Foreign Affairs and Trade (DFAT) in one of the capital cities of the Australian States – a copy of your passport including a copy of the visa page – enclose a pre-paid self-addressed return envelope – enclose a 'Registered Post International' envelope B4 (353 x 250 mm) – enclose US\$10 (only US dollars are acceptable)						full name, date and place of birth, current residential address and occupation details At point 12 you must request a check in box 1, 2 (if under 16 years of age) and 3. At point 13, you must indicate 'full range' payable
Note	please allow the process to take some time						application forms can be obtained directly from the CRS, Polish Ministry of Justice website www.ms.gov.pl or from the Australian Embassy Warsaw along with a covering letter
PARAGUAY							
	Relevant document – 'Certificado de Antecedentes'						
Apply	<i>Residents</i> in person to the Departamento de Identificaciones Av. Boggiani y Ri 2, Ytororo, Villa Aurelia, Asuncion						
Provide	ID-cedula						
Fee	payable						
Apply	<i>Non-residents</i> Complete Form 80 (including ID number) to the DIAC Processing Office.						
Provide	must provide completed Form 80 (including ID number) to DIAC Processing Office.						
Form	Form 80 available from the department or website www.immi.gov.au						
PERU							
	Relevant document – 'Certificado de Antecedentes Policiales'						
Apply	<i>Residents</i> in person providing current documentation – see www.pnp.gob.pe/comunidad/tramites.asp <i>Non-residents</i> can authorise a friend/relative in Peru they can request the necessary documentation. The friend/relative must coordinate the provision of documentation and forms with the requesting individual who must have information stamped and legalised by the Peruvian Consulate in their country of residence. If the requesting individual does not have any relatives or friends in Peru they can request a penal clearance through the Peruvian Consulate in their country of residence						
At	Sede Central de la División Central de Identificación Policial de la Dirección de Criminalística PNP Avenida Aramburú 550, Surquillo, Lima 222 7364 for the Dependencia Policial PNP in provincial areas						
Phone							
Fee	payable						
PHILIPPINES, THE							
	Relevant document – 'NBI Clearance'						
Apply	National Bureau of Investigations (NBI) <i>Residents</i> in person <i>Non-residents</i> by mail or through Philippine Consulate For a complete list of NBI Regional/District/Satellite Offices, visit the website www.nbi.gov.ph						
Form	available from NBI offices and Philippine consulates						
Provide	<i>Residents</i> the completed application form, fingerprints and a photograph must be taken to the nearest office of the NBI <i>Non-residents</i> return completed application and fingerprints to the NBI with the fee plus return postage (stamped self addressed envelope or money). The application should show the certificate is required for entry to Australia						
Fee	payable						
At	Main office address: NBI Building, Taft Avenue, Ermita, Manila, Philippines 1000						
Phone	Trunkline: 523-8231 to 38						
Fax	526-1216, 523-7414						
POLAND							
	Relevant document – 'Criminal Record Inquiry' (Zapytanie o Karalność – Zapytanie o udzielenie Informacji o Osobie)						
Apply	in person or by mail to Ministry of Justice						
PORTUGAL							
	Relevant document – Criminal Record Certificate (certificado do registo criminal)						
Apply	<i>Residents</i> in person to General Department for Justice Administration (Direcção Geral da Administração da Justiça – DGAJ). Other offices of the DGAJ at Coimbra and Porto, in judicial courts or municipal chambers for those in rural localities <i>Non-residents</i> by mail to Department for Criminal Identification Services (Direcção Serviços de Identificação Criminal)						
At	Avenida 5 de Outubro, 125 1069-044 Lisboa Portugal						
Phone	351 21 790 6200						
Fax	351 21 790 6460						
Provide	<i>Residents</i> and <i>Non-residents</i> Identification card and passport						
Email	lojadocidadao@lojadocidadao.pt						
Website	www.lojadocidadao.pt						
Fee	payable						
PUERTO RICO							
	Relevant Document - Certificado de Antecedentes Penales						
Apply	<i>Residents</i> and <i>non-residents</i> to Negociado de Antecedentes Penales PO Box 70166, San Juan, PR 00936-8166 Attention: Ruben Morales						
Form	by email from the Ottawa Contact Centre at immigration.americas@dfat.gov.au OR						
Fee	by telephone on 1 888 990 8888 (toll free) payable						
QATAR							
	Relevant document – <i>Residents</i> – 'Police Clearance Certificate'						
Apply	in person or by mail to Ministry of Interior Public Security General Administration Criminal Evidence Information Department PO Box 6797, Doha						
At	Relevant document – <i>Non-residents</i> – 'Certificate of Good Conduct'						
Apply	in person						
At	any Qatari Embassy						
Provide	a set of fingerprints taken by local police or law enforcement agency and attested by the Ministry of Foreign Affairs in country of current residence, 4 passport size photos, copy of applicant's current passport, copy of applicant's passport which held the most recent residence permit, letter addressed to the Qatari Ambassador explaining the reason for obtaining the certificate and a						

Fee	copy of a police clearance certificate from home country of nationality payable			residence, written request outlining the reason for obtaining the police certificate, certified copy of passport bio-data page, certified copy of passport pages showing legal status and visa in Sierra Leone and required fee payable
REUNION				
Apply	by mail to Casier Judiciaire National 107 rue du Landreau 44079 Nantes Cedex 01 France			
At				
Provide	proof of identity or resident status in country (photocopy of passport or identity card and 'Carte de Sejour')			
Form	'Request for a Bulletin no 3' (Demande de B3)			
ROMANIA				
Relevant document	– 'Certificate of Police Clearance' (Certificat de Cazier Judiciar)			
Apply	in person or, if <i>non-resident</i> , through an authorised person to the Ministry of Interior,			
At	General Inspector of Police Convictions Register, at place of birth or residence			
Fee	payable			
Form	obtainable on application			
RUSSIAN FEDERATION				
Relevant document	– 'Police certificate'			
Apply	<i>Residents</i> to main Information Centre for Ministry of Interior Novocheryomushinskaya Street 67 Moscow			
Phone	(095) 3323058, 3323029, or regional Information Centres, Ministry of Interior located in any regional centre, or local police departments. <i>Non-residents</i> to nearest Russian consulate in country of residence, (in Australia, Sydney phone 02 93261188, 02 93261866, Canberra 02 62959474)			
Provide	passport, application, <i>non-residents</i> also any evidence of residence in Russian Federation, the applicable visa and reason for stay			
Fee	payable			
RWANDA				
Relevant document	– Police Certificate			
Apply	<i>Residents</i> Police Department in local district OR Department of Police Ministry of Local Government PO Box 3445 Kigali, Rwanda <i>Non-residents</i> Ministry of Justice letter signed by nearest Rwandese Embassy representative enclosing a power of attorney for a Rwanda citizen to collect <i>Non-resident/non-citizen</i> apply by letter from Ministry of Justice signed in the Rwandese Embassy in residence country			
Phone	250 85406			
Provide	certificate of identity, 2 passport photos, identification card, passport <i>Non-residents/non-citizens</i> should also provide service or residence visa and work permit			
Fee	payable			
SAMOA (US)				
Apply	by mail or fax to American Samoan Police Department			
Phone	686 633 1111			
Fax	684 633 7296			
Provide	copy of passport (first page important) and clear statement of reason for clearance			
Fee	payable			
SAMOA				
Apply	Police, Prisons and Fire Services Criminal Registration Office PO Box 53 Apia The department post collects certificates from police and forwards to processing office/post			
At				
Provide	certified copy of birth certificate and one passport size photograph			
Fee	payable			
Form	form 80 from the department or website www.immi.gov.au			
SAN MARINO				
Apply as for	ITALY			
SAUDI ARABIA				
Relevant document	– <i>Current Residents</i> – 'No Previous Conviction Certificate'			
Apply	in person to Police General Headquarters or Police Quarters in the area of residence in Saudi Arabia			
Provide	Iqama, letter from Australian Embassy Riyadh, 2 passport size photos, fingerprints (obtainable at Police Department)			
Forms	instructions on how to seek a supporting letter from the Australian Embassy Riyadh are provided directly to the applicant by the case officer. A fee is payable to the Australian Embassy Riyadh (Department of Foreign Affairs and Trade)			
Fee	payable			
Note	<i>Non-residents</i> – once a person has left Saudi Arabia no procedures exist to obtain a Certificate			
SENEGAL				
Apply	Ministry of Justice			
At	Dakar			
Fee	payable			
SERBIA, REPUBLIC OF				
Relevant document	– Certificate (Uverenje)			
Apply	<i>Residents</i> Ministry of Internal Affairs (police station) <i>Non-residents</i> Serbian Embassy, in person place of residence			
At				
Form	obtained at time of application			
Fee	payable			
SEYCHELLES				
Relevant document	– Police clearance certificate			
Apply	by mail to Commissioner of Police			
At	Seychelles Police Police Headquarters PO Box 46 Republic of Seychelles			
Provide	identity card with the application			
Fee	payable			
SIERRA LEONE				
Apply	<i>Residents</i> can obtain a police certificate from the Criminal Investigation Headquarters in Freetown <i>Non-residents</i> can either contact relatives or friends in Sierra Leone to assist in obtaining the certificate or approach the nearest Sierra Leone Embassy or Consulate abroad			
Provide	fingerprints including the whole hand taken from a police station in the country of			
SINGAPORE				
Relevant document	– 'Good Conduct Certificate'			
Apply	CNCC Office			
At	Criminal Investigations Department Block D, #02-01A Police Cantonment Complex 391 New Bridge Road Singapore 088762			
Phone	(65) 64358275/7 (direct lines)			
Website	www.spf.gov.sg			
Provide	2 recent passport photos, current and past international passports/travel documents showing immigration endorsements (to allow computation of period stayed in Singapore), <i>Citizens</i> Singapore NRIC, valid exit permit/exemption certificate issued by CMPB, MINDEF for male Singaporeans liable for National Service <i>Non-citizens</i> Singapore work pass, Singapore Permanent Residence pass or evidence of authority to reside in Singapore payable <i>Residents</i> – payment using NETS, Cashcard, Credit Cards - Visa or Mastercard only <i>Non-residents</i> – Payment using bankdraft/cheque only			
Processing time	- 2-3 weeks			
Forms	available from www.spinet.gov.sg or provided by CID on production of request letter from Australian Mission or DIAC office			
SLOVAK REPUBLIC				
Relevant Document	- Police certificate (Vypis z registra trestov)			
Apply	<i>Residents</i> Public Prosecutor's office (Register trestov GP SR) <i>Non residents</i> nearest Slovak diplomatic mission in person or by mail			
At	Kvetna 13, 814 23 Bratislava			
Provide	<i>Residents</i> Slovak ID or birth certificate <i>Non residents</i> passport or original birth certificate accompanied by a Slovak translation			
Fee	payable			
Form	available directly at Register trestov GP SR or at local prosecutor's office in town of residence			
Processing time	1-3 days if lodged in Slovak Republic			
Website	http://www.genpro.gov.sk/index/go.php?id=59 (in Slovak)			
SLOVENIA				
Relevant document	– 'Certificate of No Convictions' (Potrdilo o nekaznovanju)			
Apply	in person, by mail or fax to the Ministry of Justice			
At	Zupanciceva 3 1000 Ljubljana			
Phone	(386) 1 3695200			
Provide	Document/certificate of identity and reason for request			
Fee	nil			
Processing time	3 days			
Form	available at Ministry of Justice or website www.mp.gov.si (Slovenian)			

SOLOMON ISLANDS

Relevant document – ‘Police Clearance Certificate’
 Apply Royal Solomon Island Police Headquarters
 Attn: CID Officer
 At PO Box G3
 Honiara
 Provide fingerprints
 Fee payable
 Form ‘Police consent form’ available from the police CID officer

SOUTH AFRICA

Apply *Residents and Non-residents* by post, courier service, or by hand to Criminal Records Centre, (Kriminele Rekord Sentrum)
 At SAPS CRC (for attn: Sub-Section Police Clearance Certificates)
 Sanlam Plaza West Building
 271 Schoeman Street
 4th Floor Room 421
 Pretoria 0002 or to
 Private Bag X308
 Pretoria 0001
 Note *applicants in Australia may also seek assistance from South African High Commission*
 Provide passport photos, full set of fingerprints, name, surname, date and place of birth, identity number must be recorded on fingerprint form. Fingerprint form cannot be faxed. Applicant must be fingerprinted at nearest police station. Identity document required as proof of identity. Receipt of payment must accompany application. Non residents provide South African residence dates and addresses
 Fee payable

SPAIN

Relevant document – ‘Certificado de Antecedentes Penales’
 Apply *Residents* in person to the Ministerio de Justicia or Ministerio del Interior, in most provincial capitals in Spain
Non-residents using form 80
 At the departmental office/post processing your application
 Website www.mju.es or www.mir.es
 Provide National Identity Document (DNI) or passport
 Fee nil
 Form form 80 available from the department or website www.immi.gov.au

SRI LANKA

Relevant document – Police Clearance Certificate
 Apply *Residents* – in person or by mail
 Police Headquarters, Colombo – 01, Sri Lanka
Non-residents – submit form to Sri Lanka Embassy/High Commission in country of residence
 Form available from Sri Lanka Police website www.police.lk
 Fee payable – see Sri Lanka Police website
 Notes Provide Police Clearance Certificate and completed form 80 to the departmental office/post processing your application
 Form form 80 available from the department or website www.immi.gov.au

ST KITTS AND NEVIS

Apply *Residents and non-residents*
 At Criminal Records Office
 Police Headquarters
 Royal St Kitts & Nevis Police Force

PO Box 189

Basseterre, ST KITTS
 809 465 2241
 Phone Provide
 1. a certified photograph
 2. if born in St Kitts, birth certificate along with a valid photo ID or passport
 3. persons not born in St Kitts or Nevis MUST have a valid Temporary/Work Permit, letter of employment from employer and their passport
 4. persons who are married and their passport does not bear their marriage title must present their marriage certificate
 5. persons who have attained citizenship of St Kitts and Nevis must present their original certification
 6. persons living overseas should provide a letter giving permission to send the certificate to the Australian office or post
 7. students who are attending schools or colleges in St Kitts or Nevis and are not nationals must present their passport and a letter from the school or college indicating that they attend the said school or college
 8. previous addresses in St Kitts and Nevis (*non-residents*)
 9. a set of fingerprints taken by a recognised police authority (*non-residents*)
 Fee payable
 Notes - Certificates may need to be released directly to the Australian office or post
 - A police certificate is valid for 3 months only.
 - One must be living in St Kitts or Nevis for a period of 6 or more consecutive months in order to obtain a police certificate

ST LUCIA

Relevant Document – Certificate of character
 Apply *Residents* in person
 At Criminal Records Office
 Police Headquarters
 Castries St Lucia
 809 452 2855
 Phone Apply
 Provide *Non residents* by mail at the address above
 application form obtained from address above (fee payable), two recent passport-sized photos, valid photo identification such as a National Identification Card, Driver’s licence or passport, residency details, a set of fingerprints taken by a recognised police authority (*non-residents*), additional funds to defray postal expenses if certificate is to be mailed
 Note Certificates may need to be released directly to the Australian office or post
 Fee payable

ST VINCENT & THE GRENADINES

Apply *Residents and non-residents*
 Police Commissioner
 Criminal Records Office
 Police Headquarters
 Kingstown, St Vincent
 809 456 1810
 Phone Provide
 2 passport-type photographs, valid photo identification (eg passport)
 a set of fingerprints taken by a recognised police authority (*non-residents*)
 Note Certificates may need to be released directly to the Australian office or post
 Fee payable

SURINAME

Apply District Governor of Paramaribo
 At Klaina Combeweg
 Paramaribo
 Provide birth certificate and 2 photographs
 Fee payable

SWAZILAND

Apply Commissioner of Police
 At PO Box 49
 Mbabane
 Provide full personal details and a set of fingerprints certified by local police

SWEDEN

Relevant document – ‘Extract from the criminal records registry’ for purposes in another country (utdrag ur, belastnings registret)
 Apply by mail or fax to
 Rikspolisstyrelsen
 Kirunaenheten/Utlandsaerenden
 Phone: +0046 (0)8504 45 103
 Fax: +0046 (0)8504 45 111
 At S - 981 81 Kiruna
 SWEDEN
 9:00-11:30am and 12:30-2:30 pm weekdays only
 Provide application form RPS447.3, certified copy of passport or birth certificate showing full name, date and place of birth and personal identification number
 Fee payable
 Form available from website www.polisen.se or at the nearest police office or an Embassy of Sweden

SWITZERLAND

Relevant document – ‘Extract From Swiss Police Records’ (Gesuch um Auszug aus dem schweizerischen Strafregister/Demande d’extraire du Casier Judiciaire Suisse/ Domanda d’estratto del Casellario Giudiziale Svizzero)
 Apply in person
 At Schweizerisches Strafregister
 Dienst für Auszüge an Privatpersonen
 Bundesrain 20
 CH - 3003 Bern
 Phone 031 322 46 53
 Provide confirmation of identity (eg. passport or ID card)
 Form downloadable from
www.strafregister.admin.ch
 Fee payable (currently CHF 20)

SYRIA

Relevant document – Residents – ‘Extract of Judicial Record’
 Apply in person to Ministry of Interior,
 At Interior Services Forces
 Directorate of Criminal Security Department
 Criminal Records Branch
 Judicial Records Division
 Provide *Non-residents* – Ministry of Foreign Affairs
 identification – ID card, passport or alien’s card of residence, proof of civil status
 Fee payable

TAIWAN

Relevant document – Police Criminal Record Certificate
 Apply at the Foreign Affairs Division of any city or provincial police headquarters. These include (but are not limited to):
 Taipei
 96 Yen Ping South Road, Taipei
 Phone (02) 23817494
 Kaohsiung
 260 Chung Cheng 4th Road, Kaohsiung
 Phone (07) 2120800
 Provide application form and supporting

	documentation. Contact relevant authority for current instructions on the supporting documentation required		divorce certificate (if available), evidence of military service (Sor Dor 9, Sor Dor 8 or Sor Dor 48 etc.), written request from the embassy of the country intended to travel, in case of minor, the parents or the guardian must be present to give consent, in case of travelling to work, the agreement from employer must be provided.	Provide	valid Trinidad and Tobago identification card, driver's permit or passport
Form	available from the relevant city or provincial police headquarters, or from the Taipei City Police website			Apply	<i>Non-residents</i> through a representative in the country or by mail
Fee	payable			At	Office of the Senior Superintendent Criminal Investigations Department and Criminal Records Office Police Headquarters Corner St Vincent and Sackville Streets Port of Spain, Trinidad 868 627 4140
Website	references Taipei City Police (bilingual information, includes internet application facility) http://English.taipei.gov.tw/tcpd/index.jsp?cate_gid=4840		<i>Resident non-citizens</i> – passport, and a copy, document(s) certifying that the applicant is working, used to work or residing in Thailand, Thai work permit, if available	Phone	
Apply	<i>Non-residents</i> without a friend/agent in Taiwan to apply on their behalf can apply by mail to: Foreign Affairs Division Taipei City Police Department (Police Criminal Record Certificate) 96 Yanping South Road, Jhongjheng District, Taipei City 100, Taiwan To apply by mail, applicants should provide the following: 1. Written statement explaining purpose of the application. The applicant's signature on the statement must be the same as the signature on the applicant's passport 2. Copy of the applicant's passport bio-data page 3. Application form (downloaded from the Taipei City Police website listed above) 4. A self-addressed return envelope (pre-paid postage not required) 5. US\$11 in cash		<i>Non-resident citizens</i> – copy of passport, copy of Thai ID card and house registration, copy of evidence of name change (if available), copy of marriage or divorce certificate (if available), copy of military service (Sor Dor 9, Sor Dor 8 or Sor Dor 48 etc.), 2 photographs (1 or 2 inch size), 2 full sets of fingerprints (fingerprints must be taken at local police station or Thai Consulate or Thai Embassy in country of residence). All copies required to be certified. In the case that the applicant required the certificate to be returned via post, please include a self addressed envelope enclosed with the postage fee (equivalent to 5 international postage vouchers which can be purchased at your local office). <i>Non-resident non-citizens</i> – copy of passport, document(s) certifying that applicant is working, used to work or residing in Thailand, copy of Thai work permit (if available), 2 photographs (1 or 2 inch size), 2 full sets of fingerprints (fingerprints must be taken at local police station or Thai Consulate or Thai Embassy in country of residence), a self addressed envelope enclosed with the postage fee (equivalent to 5 international postage vouchers which can be purchased at your local office).	Provide	a set of fingerprints taken by a recognised police authority stamped with the authorised agency's seal, a copy of your passport showing photograph, passport number, expiry date, date of birth and signature and MUST be attached to the fingerprint slip payable http://www.gov.tt/nonnational
				Fee	
				Website	
				TUNISIA	
				Relevant document	– extract from Judicial Certificate (Certificat du Casier Judiciaire)
				Apply	<i>Residents</i> to Ministry of Justice Tribunal in area of residence
				Provide	National Identification Card <i>Non-residents</i> to nearest Tunisian Embassy to complete card number 3
				TURKEY	
				Relevant document	– <i>Resident citizens and resident non-citizens</i> – 'Criminal Record' (Sabika Kaydi)
TAJKISTAN	Relevant document – 'Police certificate' (record of convictions)			Apply	in person to the Public Prosecutor's Office in each city <i>Residents of Ankara</i>
Apply	<i>Residents, non-residents</i> in person or by mail (resident relatives of <i>non-residents</i> can apply on their behalf) to: Information Administration of Ministry of Interior			At	Ankara Cumhuriyet Bas Saviciligi Zemin Kat, Sihhiye – Ankara
At	Rudaki Street 42 Dushanbe	Note	The Police Clearance Service Centre open: Monday to Friday from 08:00–16:30 hours (no lunch break) (closed on public holidays) Phone: +66 (0)2205-2168-9 Fax: +66 (0)22051295, (0)22052165 Internet: www.pcscentre.sb.police.go.th E-mail: pcsc@police.go.th	Provide	identity card (name, surname, mother's name, father's name, date and place of birth and registration details) payable
Provide	written request from the department with the reason for request, passport or copy, all personal details, place of residence in Tadjikistan	Fee	nil – processing period is 7 working days	Fee	Relevant document – <i>Non-residents currently residing in Turkey</i> – Criminal Record in Foreign Languages
TANZANIA				Apply	In person to the General Directory of Criminal Records and Statistics
Apply	Ministry of Public Safety and Security	TOGO		At	Adli Sicil ve Istatistik Genel Mudurlugu Tuna Caddesi, No 10 Ankara
At	Officer-in-charge Forensic Bureau Criminal Investigations Department PO Box 9094 Dar es Salaam Tanzania	Apply	Ministry of Justice Lome	Provide	identity card (name, surname, mother's name, father's name, date and place of birth and registration details) payable
Provide	Letter of introduction and explanation as to why the Police Certificate is required, an international money order for USD25 made payable to the Director of Criminal Investigations Department, a certified copy of the bio-data page from their passport and certified fingerprints from a local police station in their country of residence	At	TONGA Central Police Station PO Box 8 Nuku'alofa	Fee	Relevant document – <i>Non-residents currently residing outside of Turkey</i> – 'Criminal Record' (Sabika Kaydi)
				Apply	Turkish Overseas Mission
				Provide	identity card (name, surname, mother's name, father's name, date and place of birth and registration details). payable
				Fee	
THAILAND				TURKMENISTAN	
Apply	Police Clearance Service Centre 1st Floor (Building 24) Royal Thai Police Headquarters Rama 1 Pathumwan, Bangkok 10330	Form	<i>Residents</i> obtainable from the Australian High Commission, Nuku'alofa <i>Non-residents</i> must write directly to the Officer-In-Charge of Criminal Record to request a certificate	Relevant document	– 'Police certificate'
At		Fee	payable	Apply	<i>Residents</i> Ministry of Interior or local police departments. <i>Non-residents</i> through proxy to above or to nearest Turkmenistan Consulate country of residence or Moscow consulate (Consulate nearest Australia is India – Shanty Niketan 1/13, Delhi, phone
Provide	<i>Resident citizens</i> – passport, Thai ID card, household registration, evidence of name change, marriage certificate or	TRINIDAD & TOBAGO		At	
		Relevant document	– Police certificate of character		
		Apply	<i>Residents</i> in person		
		At	any police station in the country		

Fee payable		authorised recipients reside	<i>Islands</i>
VATICAN CITY		<i>Vietnamese citizens residing overseas</i>	Relevant document – ‘Extract from Police records’ (Extrait du Casier Judiciaire)
Apply as for ITALY		– Power of Attorney must be certified by the Diplomatic Missions (Embassy, Consulate, High Commission, etc.) of the Socialist Republic of Vietnam in that country	Apply by mail to 20 Casier Judiciaire National or through the internet at the website www.justice.gouv.fr/cjn/ 107 rue du Landreau 44079 Nantes Cedex 01 France
VENEZUELA		<i>Non-Vietnamese citizens who have left Vietnam</i> – Power of Attorney must be certified by the appropriate authorities of their home country and must be verified/stamped by Vietnamese Consular Officials in accordance with the Vietnamese law and regulations	At proof of identity or resident status in Wallis (photocopy of passport or identity card and ‘Carte de Séjour’). Form – ‘Request for a bulletin No 3’ (Demande de B3)
Relevant document – ‘Certificado de Antecedentes Penales’		The appropriate Service of Justice Office for your circumstances, as outlined below.	Provide
Apply		<i>Vietnamese citizens residing in Vietnam</i> – lodge applications for Judicial Curriculum Vitae at the Service of Justice of the City/Province where they reside	Apply in person or by mail to Greffier en chef de la cour
		<i>Non-residents</i> must appoint a relative or friend to act on their behalf.	At B.P. 12 Mata Utu 98600 Uve
At		Viceministro de Seguridad Juridica del Ministerio del Interior y Justicia	Provide identification
Fee payable		More info at: http://www.gobiernoenlinea.ve/misc-view/index.pag	Form ‘Demande de B3’ (request for a bulletin No 3)
VIETNAM			YEMEN
Relevant document – Judicial Curriculum Vitae		<i>Non-Vietnamese citizens residing in Vietnam</i> – lodge with the Service of Justice of the City/Province where they stay	No established procedures exist for former residents of Yemen to obtain a penal clearance
Apply		<i>Non-Vietnamese citizens who have left Vietnam</i> – lodge applications with the Service for Justice of the last City/Province where they resided before departure from Vietnam	ZAMBIA
		Time – 12 working days for Vietnamese citizens permanently residing in Vietnam – 26 working days for Vietnamese citizens residing overseas and non-Vietnamese citizens residing in Vietnam – maximum of 45 days for non-Vietnamese citizens residing overseas	Relevant document – ‘Police Clearance Certificate’
		Fee VND 100,000.00/time/person	Apply in person or by mail to Zambia Police Headquarters, Office of the Inspector-General, PO Box 50104 Lusaka
		Note There is no central contact point for the Service of Justice; the contact details for the Service of Justice in each local province can be found on their individual websites. The website of each province can be found by searching for “Sở Tư Pháp” and the name of your local province.	At identification
		VIRGIN ISLANDS (BRITISH)	Provide <i>Non-residents</i> a standard fingerprinting form of an overseas country must be used and signed by the police officer taking fingerprints. An application must accompany the form stating that the applicant needs a ‘Police Clearance Certificate’
		Apply in person or by mail to Police Headquarters	Fee payable
		At Road Town Tortola, BVI	ZIMBABWE
		Phone 809 494 3822	Apply <i>Residents</i> Criminal Records Office CID Headquarters PO Box CY 683 Causeway Harare Zimbabwe
		Provide <i>Residents</i> valid passport and written request from Australian office or post for the police certificate	At <i>Non-residents</i> nearest Zimbabwean Embassy or Consulate, or to PO Box 8125 Causeway Harare
		<i>Non-residents</i> certified copies of the first 5 pages of passport and written request from Australian office or post for the police certificate	Provide full name, date and place of birth, any previous names, and dates and addresses of residence in Zimbabwe
Power of Attorney		WALLIS & FUTUNA ISLANDS	Fee payable
		<i>Non-French citizens and French citizens born outside Wallis and Futuna</i>	