

RCB Internal Documentation Checklist

Name of Nominee _____

Name of Sponsoring Company _____

Position _____ ANZCO _____

Migrant Agent (if any) _____

Contact for Application _____

Compulsory Forms

Document	Received	Comments
DIAC Form		
Position Description		
Employment Contract		
Salary Comparison		

Sponsoring Business is a Commerce North West Member

☐

Yes

☐

No

Internal Use only

Payment received _____ (date)

Document Check _____ (print name)

_____ (signature)

Approval _____ (print name)

_____ (signature)

Last updated 11/9/2020 by Emma Harman